



SAMPLE DELIVERABLE 21

LAST PROJECT PROGRESS REPORT

Period: 1 October 2010 – 30 April 2011

Grant agreement No:	SSH - CT - 2008 – 217565
Project Acronym:	SAMPLE
Project Full title:	Small Area Methods for Poverty and Living Conditions Estimates
Funding Scheme:	Collaborative Project - Small or medium scale focused research project
Deliverable n.	21
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Lead beneficiary:	7
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Document title:	Last Project Progress Report
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Introduction

As this last activity progress report overlaps in time with the overall SAMPLE final report, the Coordinator decided to give more space here to explain the activity of management in the last period of the project.

The scientific and dissemination reports have been summarised in the Final report of the SAMPLE project.

The reports of the WP1, WP2, WP3, WP4, and WP6 activities are available in the Final Report.

At month 36, the main project's results have been presented within the SAMPLE Final event and during the SAMPLE Session at the NTTS Conference, which took place in Brussels on 24 February 2011.

WP5: Management (01/09/2010-30/04/2011)

During the last period, the DSMAE Coordination Team has been engaged both with the ordinary management of project activities (monitoring RTD and Dissemination activities) and with some extraordinary activity regarding the financial management, i.e. the Amendment for the Grant Agreement and for the redaction of the Final Report and Financial Statement.

General and specific management

- In the last period the Coordinator has been engaged with the procedure for the **Amendment** of the Grant Agreement. The SAMPLE consortium included **a new Partner**, the University of Southampton, as partner n. 10, from 01/09/2010.
The pre-request for Amendment was sent to the Project Officer by email on the 23/11/2010.
The new Annex I was approved by the Commission on 10/12/2010.
The request was sent by mail to the EC on the 30/12/2010.
The first session in NEF was submitted on the 17/02/2011.
The last session in NEF was submitted on the 15/04/2011.
The procedure is now pending because of a problem of validation of partner n.9, which changed, in the meantime, its Legal Status.
Since the end of May 2011, the Final Report submission has been blocked for this reason.
The Coordinator informed step by step the Consortium about the situation.
- During this period, the Coordinator delivered the following **Deliverables**:

Del. no.	WP no.	Actual delivery date
D28	5	07/12/2010
D18	1.1	10/11/2010
D19	1.3	10/11/2010
D20	1.3	10/11/2010
D17	2	23/11/2010

D22	2	13/04/2011

- The Coordinator team worked to define the **calendar of the last dissemination events** and of the project meetings in collaboration with the Province of Pisa: the Siena meeting in October 2010; the participation to the NTTS in February 2011; the final local event with stakeholders in February 2011.

List of consortium and project meetings, events, dates and venues for the period M19-M39 (01/09/2009-28/02/2011)

Project meeting number	Subject	Work package no	Beneficiaries who attended the meeting	Dates	Venues
1	Follow-up on WP2 activities	2	1 (DSMAE) 4 (UC3M) 5 (UMH)	30/10/09	ERCIM Conference, Cyprus
2	Follow up on the WP3 progress	3	1 (DSMAE) 7 (PP- UROPS) 8 (SR)	27/10/2009	Pisa, UNIPI Department of Statistic
3	Follow up on	3, 4	1 (DSMAE) 7 (PP- UROPS) 8 (SR)	20/11/2009	Pisa, UNIPI Department of Statistic
4	Follow up on	3, 4	1 (DSMAE) 7 (PP- UROPS) 8 (SR)	20/01/2010	Pisa, PP Province of Pisa
5	Coordination of the Management and Dissemination activities and budget. Agenda and organisation of the project Warsaw meeting	5, 6	1 (DSMAE) 7 (PP-PC)	02/03/2010	Pisa, UNIPI Department of Statistic
6	Meeting with AMELI	all	1 (DSMAE) 4 (UC3M) 5 (UMH) 6 (WSE) 7 (PP) 8 (SR) 9 (CES-GUS)	24/03/2010	_Central Statistical Office-Al. Niepolodleglosci, 280, Warsaw, Poland
7	PROJECT MEETING: Steering Committee	all	1 (DSMAE) 4 (UC3M) 5 (UMH) 6 (WSE) 7 (PP) 8 (SR) 9 (CES-GUS)	24/03/2010	_Central Statistical Office-Al. Niepolodleglosci, 280, Warsaw, Poland Definitive minutes sent to the P.O. by email on the 01/06/2010

8	Coordination of the Management and Dissemination budget amendments. Minutes of the project Warsaw meeting	5, 6	1 (DSMAE) 7 (PP-PC)	08/04/2010	Pisa, UNIPI Department of Statistic
9	Follow up on the issues of administrative data acquisition from Revenue Agency Agenzia delle Entrate)	3	1 (DSMAE _ Pratesi + Giusti) 7 (PP-UROPS – Casarosa + Rognini)	22/04/2010	Pisa, UNIPI Department of Statistic
10	Coordination of the Management and Dissemination budget amendments. Minutes of the project Warsaw meeting	5, 6	1 (DSMAE Pratesi_Colucci_Garro) 7 (PP-PC_Prospertini_Branchina)	18/05/2010	Pisa, Province of Pisa
11	Follow up on the integration of administrative data	3	1 (DSMAE _ Pratesi + Garro) 7 (PP-PC – Casarosa + Rognini)	26/05/2010	Pisa, UNIPI Department of Statistic
12	Coordination of the Management and Dissemination	5, 6	1 (DSMAE Pratesi_Colucci_Garro) 7 (PP_Casarosa)	18/05/2010	Pisa, UNIPI Department of Statistic
13	PROJECT MEETING: Extraordinary Steering Committee	all	1 (DSMAE) 3 (CCSR) 4 (UC3M) 5 (UMH) 6 (WSE) 7 (PP) 8 (SR)	07/06/2010	By teleconference Definitive minutes sent to the P.O. by email on the 15/07/2010
14	State of the art and new reallocation of tasks between the partners	3	1 (DSMAE) 7 (PP) 8 (SR)	04/10/2010	Pisa, Province of Pisa
15	LOCAL EVENT + SAMPLE MEETING	1, 2, 3, 4	1 (DSMAE) 6 (WSE) 7 (PP) 8 (SR)	06/10/2010	Siena, Aula delle Colonne– Facoltà Economia Definitive minutes sent to the P.O. by email on the 03/11/2010 (to the Consortium 27/10/2010)
16	WP MEETING	2	1 (DSMAE) 4 (UC3M) 5 (UMH) 10 (SOTON)	12-13/12/2010	London, ERCIM 2010

17	FINAL SAMPLE MEETING	all	1 (DSMAE) 2 (CRIDIRE) 4 (UC3M) 5 (UMH) 6 (WSE) 7 (PP) 8 (SR) 10 (SOTON)	23/02/2011	Brussel, NTTS, Charlemagne building, Wetstraat 170 Rue de la Loi
18	SAMPLE FINAL EVENT	all	1 (DSMAE) 2 (CRIDIRE) 4 (UC3M) 5 (UMH) 6 (WSE) 7 (PP) 8 (SR) 10 (SOTON)	24/02/2011	Brussel, NTTS, Charlemagne building, Wetstraat 170 Rue de la Loi

Financial management:

- The Coordinator provided **to inform the Steering Committee about the transfer of the Interim Payment** to three partners, which already had spent the pre-financing sum (after UMH, UC3M, CRIDIRE, in this semester, WSE –payment on the 13/07/2010- and SR – payment on the 05/07/2010-). See the MGT_PPT for the Brussels Steering Committee (23/02/2011).
- The **CCSR transferred 10.379,00 euro to the Coordinator for the new partner, the University of Southampton**, but the Coordinator is not yet authorised to transfer this amount to Partner n. 10, because the Amendment procedure is not finalized.
- The **state of the art of the EC contribution payment and transferred to the partners** is the following:

Participant number	Participant short name	Pre-financing: 80% EC contribution paid	Interim payment: 10% EC contribution	date of takings (interim Payment)	date of bank transfer (Interim Payment)	Mandato n./ paymentn.
2	CRIDIRE	€ 50678,00	€ 6.260,30	27/01/2010	12/04/2010	70
3	CCSR	€ 38.833,00	€ 2.845,20	27/01/2010	not paid because the repayment	
3	CCSR		€ 10.379,00	28/01/2011	re-transferred from the partner to the Coordinator for the activity of SOTON	
4	UC3M	€ 39.242,00	€ 6.636,40	27/01/2010	12/03/2010	43
5	UMH	€ 47.859,00	€ 7.809,40	27/01/2010	01/02/2010	11
6	WSE	€ 46.996,00	€ 6.101,60	27/01/2010	13/07/2010	136
7	PP	€ 114.989,00	€ 13.902,08	27/01/2010	not paid because the re-allocation of budget	
8	SR	€ 65.313,00	€ 8.480,90	27/01/2010	05/07/2010	133
9	CES-GUS	€ 28.611,00	€ 3.037,20	27/01/2010	not paid because no presentation of internal report	
10	SOTON	€ -	€ -			

- The DSMAE **monitored the overall budget** and proposed a new **re-allocation of budget** for travel between partners: the request of authorisation was sent to the project Officer by email on the 10/05/2011 and was authorised by the Project Officer on 10/05/2011.

Final report redaction and financial documentation:

- In the last period, from the 1 April 2011 and the end of May 2011, the Coordinator collected the data about the **Use of resources** for the 2nd Period (01/09/2009-28/02/2011) for all the partner, as summarised in the tables below:

Project Effort Resume – Actual efforts per Beneficiary per WP (M19 to M36*)

Beneficiary n°/short name	WP1	WP2	WP3	WP4	WP5	WP6	Total person months
1-DSMAE	1,49	12,77	2,88	-	10,06	2,09	29,29
2-CRIDIRE	2,75	-	-	-	0,24	0,19	3,18
3-CCSR	-	2,00	-	-	0,01	-	2,01
4-UC3M	-	5,10	-	-	0,30	-	5,40
5-UMH	-	11,0	-	-	0,30	0,19	11,49
6-WSE	9,89	-	-	-	1,39	0,62	11,90
7-PP	7,34	-	4,95	-	4,98	5,39	22,66
8-SR	3,04	-	1,97	8,63	0,43	1,02	15,09
9-CES-GUS**	-	-	-	-	-	-	0,00
10 - SOTON	-	3,36	-	-	0,50	0,31	4,17
Total	24,51	34,23	9,80	8,63	18,21	9,81	105,19

* P/M indicated in this table are the P/M declared by each Beneficiary according to the costs of personnel claimed in the Financial Statements. They declare the actual efforts calculated according to each Beneficiary's internal regulations and methodologies adopted to individuate the personnel productive time (number of hours per PM).

** data not available at the date of 30/06/2011

Explanation of the use of the resources

TABLE 6.1 PERSONNEL, SUBCONTRACTING AND OTHER MAJOR DIRECT COST ITEMS FOR BENEFICIARY 1 – DSMAE FOR THE PERIOD 01.09.09-28.02.11			
Work Package	Item description	Amount	Explanations
1, 2 (RTD)	Personnel costs	30.921,63 €	3 researchers (1 Professor, 2 researchers): actual costs incurred in the period by each person according to their individual dedication to the project 1 assistant researcher full-time for the SAMPLE project for 12 Month (total duration of the contract (24 months) + 1 assistant researcher part-time for the SAMPLE project for 8 Month
3 (OTH)	Personnel costs	15.508,84 €	3 researchers (1 Professor, 2 researchers): actual costs incurred in the period by each person according to their individual dedication to the project 1 assistant researcher part-time for the SAMPLE project for 8 Month
5 (MGT)	Personnel Costs	27.402,47 €	1 administrative person for the financial

			support of coordinator (12 hours per week, for 19 Months) + 1 administrative person for the management support of the consortium, language revision and editor of Deliverables for 19 month + costs incurred by the Scientific Coordinator for the management of the consortium
6 (OTH)	Personnel costs	2.355,90 €	1 informatics technician for the web site: actual costs incurred in the period according to his individual dedication to the project + cost incurred by the Scientific Coordinator and researchers for Dissemination
1	Subcontracting	35.458,00 €	2 nd + 3 th ISTAT invoices – EU-SILC over-sampling
1, 2, 5, 6	Travel	5.309,65 €	Travel and subsistence for project and consortium meeting + attendance in scientific events + local events for dissemination
	Remaining direct costs	554,00 €	Attainment of supplementary data + registration fee for dissemination
TOTAL DIRECT COSTS		117.510,83 €	

TABLE 6.2: PERSONNEL, SUBCONTRACTING AND OTHER MAJOR DIRECT COST ITEMS FOR BENEFICIARY 2 – CRIDIRE FOR THE PERIOD 01.09.09-28.02.11			
1, 5, 6	Personnel costs	€ 14,809.82	Salaries of 1 Full Professor, 1 Associate Professor, 1 Researcher and 3 Temporary Research Associates that worked at the SAMPLE project during the last 18 months.
	Subcontracting	//	
	Major cost item 'X'	//	
1,5	Travel	€ 1,370.00	Travel costs of people involved in the project during the last 18 months.
1, 5	Remaining direct costs	//	
TOTAL DIRECT COSTS		€ 16,179.82	

TABLE 6.3 PERSONNEL, SUBCONTRACTING AND OTHER MAJOR DIRECT COST ITEMS FOR BENEFICIARY 3 - CCSR FOR THE PERIOD 01.09.09-28.02.11			
Work Package	Item description	Amount	Explanations
2,6	Personnel costs	€ 11,208.93	Nikos Tzavidis Salary Costs as per timesheets
	Subcontracting		
2	Travel and Subsistence	€ 183,94	Travel to and from Southampton for project meeting with Coordinator; Flight to Pisa
2	Equipment	€ 1.163,48	Ddell Latitude E6400 laptop
	Remaining direct costs		
TOTAL DIRECT COSTS		€ 12,556.35	

TABLE 6.4 PERSONNEL, SUBCONTRACTING AND OTHER MAJOR DIRECT COST ITEMS FOR			
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BENEFICIARY 4 – UC3M FOR THE PERIOD 01.09.09-28.02.11			
Work Package	Item description	Amount	Explanations
2, 5, 6	Personnel costs	€ 24.398,27	Working hours for developing the programmed tasks
	Subcontracting	//	
2	Travel and subsistence	€ 9.105,92	Main activities: <ul style="list-style-type: none"> - Isabel Molina, Feb 2011, Attendance Conference NTTS 2011, Brussels. - Isabel Molina and M. Elena Lopes Moreira, Dec 2010, Attendance Conference ERCIM 2010, London. - Isabel Molina, Sept 2010, Attendance Conference SEIO 2010, A Coruña, Spain. - M. Elena Lopes Moreira, Oct – Dec 2009, Research stay, Montreal, Canada. - Caterina Ferreti, Oct 2009, Accommodation Invited researcher, Madrid. - Gauri Datta, June 2010, Accommodation Invited researcher, Madrid. - March 2010, SAMPLE project meeting, Warsaw, Poland.
	Major cost item 'Y'	//	
	Remaining direct costs		
TOTAL DIRECT COSTS		€ 33.504,19	

TABLE 6.5 PERSONNEL, SUBCONTRACTING AND OTHER MAJOR DIRECT COST ITEMS FOR BENEFICIARY 5 – UMH FOR THE PERIOD 01.09.09-28.02.11			
Work Package	Item description	Amount	Explanations
2	Personnel costs	€ 35.598,78	Working hours for developing the programmed tasks
5	Personnel costs	€ 1.600,95	Working hours in the management
6	Personnel costs	€ 1.026,25	Dissemination activities
	Remaining direct costs	€ 5.344,00	Travel expenses
TOTAL DIRECT COSTS		€ 43.569,98	

TABLE 6.6 PERSONNEL, SUBCONTRACTING AND OTHER MAJOR DIRECT COST ITEMS FOR BENEFICIARY 6 - WSE FOR THE PERIOD 01.09.09-28.02.11			
Work Package	Item description	Amount	Explanations
1	Personnel costs	21.143,88	Salaries of: professor T. Panek, J. Kordos, A.Szulc, dr M.Dzieciatko, mgr A. Zięba for RTD activities
6	Personnel costs	1.526,40	Salaries of professor T. Panek and mgr A. Mika for management activities
-	Subcontracting		
1,5, 6	Remaining direct	€ 6.608,37	

	costs		
TOTAL DIRECT COSTS		€ 29.278,65	

TABLE 6.7 PERSONNEL, SUBCONTRACTING AND OTHER MAJOR DIRECT COST ITEMS FOR BENEFICIARY 7 – PP FOR THE PERIOD 01.09.09-28.02.11			
Work Package and task	Item description	Amount	Explanations
	Personnel costs	11.329,14	Salaries of 1 public officer for 18 months
	Personnel costs	€ 10.072,36	Salaries of Head of Unit PP-UROPS
	Personnel Costs	€ 15.263,03	Salaries of Head of Unit PP-PC
	Personnel costs	€ 12.288,90	Salaries of a senior researcher for 14 months
	Personnel costs	€ 5.355,18	Salaries of a senior researcher for 4 months
	Personnel costs	€ 5.363,43	Salaries of a project officer PP-PC
	Subcontracting		
	Travel	€ 5.086,00	
	Remaining direct costs		
TOTAL DIRECT COSTS		€ 64.758,04	

TABLE 6.8 PERSONNEL, SUBCONTRACTING AND OTHER MAJOR DIRECT COST ITEMS FOR BENEFICIARY 8 – SR FOR THE PERIOD 0101.09.09-28.02.11			
Work Package	Item description	Amount	Explanations
1, 3, 4, 5, 6	Personnel costs	€ 44.252,00	
	Subcontracting	//	
1, 3, 4, 5, 6	Travel and subsistence	€ 2.820,98	
	Remaining direct costs	//	
TOTAL DIRECT COSTS		€ 47.072,98	

TABLE 6.9 PERSONNEL, SUBCONTRACTING AND OTHER MAJOR DIRECT COST ITEMS FOR BENEFICIARY 9 – CES-GUS ** FOR THE PERIOD 01.09.09-28.02.11			
Work Package	Item description	Amount	Explanations
1	Personnel costs		
5	Personnel costs		
1	Remaining direct costs		
TOTAL DIRECT COSTS			

TABLE 6.10 PERSONNEL, SUBCONTRACTING AND OTHER MAJOR DIRECT COST ITEMS FOR BENEFICIARY 10 – SOTON FOR THE PERIOD 01.09.09-28.02.11			
Work Package	Item description	Amount	Explanations

2, 5, 6	Personnel costs	23.478,30 €	N. Tzavidis 3.36PM RTD, 0.50PM MGT, 0.31PM OTHER.
	Major cost item 'X'	0.00 €	
	Major cost item 'Y'	0.00 €	
2, 5, 6	Remaining direct costs	1.681,22 €	Travel to project meetings in Brussels and Nurnberg
TOTAL DIRECT COSTS		25.159,52 €	

** data not available at the date of 30/06/2011